

# Virginia Beach Veterinary Hospital

## Boarding Policies

- All clients are required to READ our boarding policies and SIGN the boarding contract.
- Dogs must have current immunizations against Rabies, Distemper, Parvovirus, and Bordetella, and Bronchitis. Cats must have current immunizations against Rabies, Feline Distemper, and Rhinotracheitis.
- All animals must have had a fecal examination for intestinal parasites within the past 12 months.
- Dogs must have had a heartworm blood test within the past 12 months.
- All animals must be free of external parasites (fleas & ticks) when admitted for boarding; or will be treated upon admission.
- Animals will be admitted & discharged **ONLY** during regular office hours.
- All boarders will receive a boarder assessment by a licensed veterinary technician at the time of check in. While there is no fee for this assessment, if the LVT determines that your pet has a condition which requires a doctor's attention or treatment, the client will be charged for those treatments.
- Please be aware that your pet may develop diarrhea due to the stress of being in an unfamiliar environment or from eating a different food. They also may have barked more than usual or the temperature & humidity may have been different than at home. This can create problems such as sore throat or tonsillitis.
- Any animal that requires emergency or immediate veterinary attention will receive it at our discretion and the owner will be responsible for all charges.
- An emergency telephone number where the owner or owner's agent can be reached immediately must be left with the clinic at check in.
- Exotic pets must be brought in a properly ventilated and sized enclosure. Clients are to bring all food and bedding required for the duration their exotic pets stay.
  
- We will provide:
  - clean, fresh bedding daily.
  - fresh water
  - 3 exercise periods per day
  - Dry EN food unless otherwise requested (It is recommended that you bring your pet's regular food with you to avoid dietary disturbances during boarding).
  
- Animals requiring medication or treatment(s) will be a charged daily administration fee.
  
- Boarding patients may be dropped off or picked up **ONLY DURING OUR REGULARLY SCHEDULED OFFICE HOURS** which are: Monday – Thursday 8am to 6pm, Friday 8am to 5pm and Saturday 8am to 12 Noon. These hours are subject to change without notice due to weather conditions and holiday schedules.
  
- **Our boarding fees are charged as follows:**
  - **8am to 5pm –FULL DAY**
  - **8am to 12 NOON – HALF DAY**  
Patients checking out after 12 Noon, will be charged for a full days boarding.

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**Initial**

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## Boarding Contract

\_\_\_\_\_  
Client Name

\_\_\_\_\_  
Pet Name

How long is your pet staying with us? \_\_\_\_\_ to \_\_\_\_\_.

Does your pet need any medications while boarding?  Yes  No

Medication

Dose

Frequency

\_\_\_\_\_  
\_\_\_\_\_  
Would you like your pet to be bathed prior to going home?  Yes, additional charge may apply  No

Are you providing your pet's food during his/her stay?  Yes  No

(Selecting NO indicates you authorize VBVH to feed Purina EN as indicated for your pet's current weight.)

If yes, please describe your pet's current diet:

Brand of Food \_\_\_\_\_ Amount in cups \_\_\_\_\_ Frequency \_\_\_\_\_

Virginia Beach Veterinary Hospital will supply your pet with clean bedding daily. If you would like to leave any personal items with your pet, we ask that you allow us to identify each item with permanent marker so that it may be laundered each day.

**Please describe in detail any personal belongings you will be leaving with your pet.**

\_\_\_\_\_  
\_\_\_\_\_  
**Emergency Contact Information**

Cell Phone: \_\_\_\_\_ Contact Hours: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Hotel: \_\_\_\_\_ Contact Hours: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Authorized Representative: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ (Friend, Family, Neighbor)

I have read, understand and agree to the boarding policies of Virginia Beach Veterinary Hospital.

\_\_\_\_\_  
Please Sign

\_\_\_\_\_  
Date